

**Human Service Council Minutes**  
**Monday, October 25, 2021 @ 3:15pm**  
**540 Arcade Avenue, Seekonk, MA 02771**  
**Conference Room**

**Attendance:** Michelle Hines, Beverly Della Grotta, Josephine Veader, Rene Andrews, Brittney Faria (Director) and Ashley Cartwright (Assistant Director)

**Absent:** Anne Libby and Keith Perry

1. Call to Order at 3:19pm on October 25, 2021
2. Pledge of Allegiance
3. Reorganization of the Council
  - a. Michelle Chairperson
  - b. Beverly Vice Chairperson
    - i. Rene made the motion for Michelle to be Chairperson and Beverly to be Vice Chairperson.
    - ii. Josephine second the motion
    - iii. The vote was unanimous
4. Minutes: September 27, 2021
  - a. Rene made a motion to postpone the minutes until November
  - b. Michelle second the motion
  - c. The vote was unanimous
5. Old Business
  - a. Monthly reports
    - i. Another grant opportunity from Seekonk Home Depot was presented to Friends of Friends as they are a 501(c)3 for \$1000 worth of Visa gift cards
    - ii. There may be more phone calls coming in regarding electric bills with shut off notices
    - iii. Activities have been increasing, we are at our capacity for the activities.
  - b. Christmas Tree Decoration at Veterans Memorial
    - i. No lights on the trees at the Veterans Memorial, the Veterans Committee will do spotlights
    - ii. Trees will be put up on December 4<sup>th</sup>, decorating the tree can begin after the 4<sup>th</sup>
  - c. Policy Review
    - i. Participation of Programs and Activities
      1. #2 refrain from smoking/**e-cigarettes**
    - ii. Activities Participants Sign-In Procedure
      1. Change wording on #2
    - iii. Payments For Out of Towners
      1. Out of Town residents will be paying \$2 for all instructor paid classes through the fee schedule per Town Administration
6. New Business
7. Chairpersons Report
  - a. View budget periodically throughout the year
8. Directors Report
  - a. Doorways will be doing biweekly food deliveries to client and Seekonk Human Services will do the other two weeks to help the seniors obtain food weekly
  - b. The Brown Bag program has been discontinued as guidelines have changed.

9. Other Business
10. Members Speaks
  - a. Rene – Asked about the Halloween Party due to the upcoming storm, Brittney stated that we will still have the party unless things change.
11. Public Speaks
12. Next Meeting
  - a. Monday, November 22, 2021 at 3:15pm
13. Motion to Adjourn
  - a. Beverly made a motion to adjourn at 4:05pm
  - b. Josephine second the motion
  - c. The vote was unanimous

**Documents received for October 25, 2021 meeting:**

- Monday, September 27, 2021 minutes
- Activities & Statistics for
  - September 2021
- Outreach Emergency Assistance
  - September 2021